ABSTRACT OF QUALIFYING PAPER

[Title of Paper]
by [student's name]
Advisor: [Faculty Advisor]  [Quarter/Year]

[text of abstract]
4. Format for Title Page of the Qualifying Paper

THE UNIVERSITY OF CHICAGO

TITLE OF PAPER

A QUALIFYING PAPER SUBMITTED TO
THE FACULTY OF THE DEPARTMENT OF SOCIOLOGY
TOWARD THE FULFILLMENT OF
DOCTORAL PROGRAM REQUIREMENTS

BY

NAME OF STUDENT

FACULTY ADVISOR: NAME

CHICAGO, ILLINOIS

QUARTER, YEAR
5. Sample cover letter

[Your Name]
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Dear [Faculty Reader name],

I am writing to submit my qualifying paper entitled “[title of article]” for your review. In this paper, I report on / show that _______. This is significant because __________.

I believe that this manuscript is appropriate for publication by [journal name] because it... [specific reference to the journal’s Aims & Scope].

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Sincerely,

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